



Vested in your community.

904.355.1831
245 Riverside Avenue, Suite 250
Jacksonville, FL 32202

VestaPropertyServices.com

Dear Vesta Employee,

Vesta Property Services is excited to bring an excellent benefit to our employees, the Skylight Prepaid Mastercard paycard. All Vesta employees will have additional options of choosing either direct deposit to a financial institution of your choice or a Skylight paycard. If you wish to enroll in direct deposit with your financial institution please visit your account at www.paychexflex.com.

Some of the features available through the card include:

- It's fast, easy, and safe way to get paid. Get access to your money, wherever you are, without paying check-cashing fees.
- Access 100% of your wages on payday using Skylight Checks.
- Pay bills, buy groceries, get cash, and shop online with your Skylight ONE Prepaid Mastercard.
- Know your money is secure-no more lost checks.

How to enroll:

- Inform your Hiring Manager you wish to enroll and an enrollment packet will be issued.
- Detach the bottom authorization form and return to your Hiring Manager. This form will need to be scanned and emailed to payroll@vestaforyou.com
- Activate your Skylight Prepaid Mastercard by calling 1877- 814-7679 or visiting www.skylightpaycard.com
- Keep your account/routing number for your records.
- You're ready to use your Skylight Paycard and checks!

**While this feature is available at no fee, certain other transaction fees and costs, terms and conditions are associated with the paycard. See the cardholder agreement for more details.*

Questions? Contact payroll at (904) 355-1831 or payroll@vestaforyou.com